



All India Institute of Medical Sciences, Raebareli

अखिल भारतीय आयुर्विज्ञान संस्थान, रायबरेली

(An Autonomous Institute under the Ministry of Health and Family Welfare, Govt. of India)

Munshiganj, Raebareli - 229405, Uttar Pradesh, India

www.aiimsraebareli.edu.in

Application for leave or Extension of leave

1. Name of Applicant :
2. Employee code of applicant :
3. Post held :
4. Section/Division :
5. Intercom/Telephone No. :
6. Basic pay :
7. House Rent and Other Compensatory Allowances Drawn in the present post :
8. Nature of leave :
9. Period of leave From :
TO :
10. Sunday & Holiday, if any proposed :
To be prefixed/suffixed to leave
11. Ground on Which is applied for :
12. I Propose/Do not propose to avail :
L.T.C. For the Block Year for myself
13. Address during leave period :

Signature of employee

Date:

Recommendation of immediate superior

Name:

Designation: